

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Phase II SPDES General Permit for

Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s), GP-02-02

MUNICIPAL COMPLIANCE CERTIFICATION (MCC) FORM

Regulated MS4: CITY OF RYE SPDES Permit Number: NYR20A 381

See information packet for information to help complete this form.

MCC Form for year ending: March 9, <u> X </u> 2006 (Year 3) <u> </u> 2007 (Year 4) <u> </u> 2008 (Year 5)			
Section A. MS4 Owner/Operator and Contact Person Information (contact persons explained in instructions)			
Owner/Operator Is information below new or changed? <u> </u> Yes <u> X </u> No			
Name: GEORGE J. MOTTARELLA, P.E.L.S.		Title: CITY ENGINEER Department: PUBLIC WORKS	
Mailing Address:	Street or P.O. Box: 1051 BOSTON POST ROAD		CITY: RYE
	County: WESTCHESTER	State: N.Y.	Zip Code: 10580
Phone: (914) 967-7676		E-mail Address: ENGINEER@RYENY.GOV	
Local Stormwater Public Contact (Required by Minimum Measure 2)			
Is information below: 1) new or changed? <u> </u> Yes <u> X </u> No 2) same as: <u> X </u> Owner/Operator			
Name: GEORGE J. MOTTARELLA, P.E.L.S.		Title: CITY ENGINEER Department: PUBLIC WORKS	
Mailing Address:	Street or P.O. Box: 1051 BOSTON POST ROAD		CITY: RYE
	County: WESTCHESTER	State: N.Y.	Zip Code: 10580
Phone: (914) 967-7676		E-mail Address: ENGINEER@RYENY.GOV	
Stormwater Management Program (SWMP) Coordinator (Responsible for implementation/coordination of SWMP)			
Is information below: 1) new or changed? <u> </u> Yes <u> X </u> No 2) same as: <u> X </u> Owner/Operator <u> X </u> Local Stormwater Public Contact			
Name: GEORGE J. MOTTARELLA, P.E.L.S.		Title: CITY ENGINEER Department: PUBLIC WORKS	
Mailing Address:	Street or P.O. Box: 1051 BOSTON POST ROAD		CITY: RYE
	County: WESTCHESTER	State: N.Y.	Zip Code: 10580
Phone: (914) 967-7676		E-mail Address: ENGINEER@RYENY.GOV	
Annual Report Preparer			
Is information below: 1) new or changed? <u> </u> Yes <u> X </u> No 2) same as: <u> </u> Owner/Operator <u> </u> Local Stormwater Public Contact <u> </u> SWMP Coordinator			
Name: ANTHONY O. CONETTA, P.E.		Title: CONSULTING ENGINEER Department: STORMWATER	
Mailing Address:	Street or P.O. Box: c/o DVIRKA & BARTILUCCI CONSULTING ENGRS. 4 WEST RED OAK LANE, SUITE 104 WHITE PLAINS, N.Y. 10604		CITY: WHITE PLAINS
	County: WESTCHESTER	State: N.Y.	Zip Code: 10604
Phone: (914) 467-5300 x 10		E-mail Address: TCONETTA@DB-ENG.COM	

IMPORTANT NOTE: Rows can be added to the tables in the following sections by going to the rightmost cell in the bottom row of the table and hitting tab. Hitting return in a given row will make the row wider, creating more room to type or write.

Section B. Local Water Quality Information

Information to help complete this section can be found in the instructions.

1. Does the MS4 discharge to 303(d) listed waters or is it in a TMDL watershed?

X Yes (complete the table below) ___ No ___ Not Yet Determined

(Put an X in the 'Classification' cell to indicate if the MS4 discharges to a water body on the 303(d) list and / or if it is in a TMDL watershed.)

Impaired Waters Name (from 303 (d) list and/or TMDL)	Pollutant(s) of Concern (from 303 (d) list and/or TMDL)	Classification	
		303 (d)	TMDL
Atlantic Ocean/Long Island Watershed	Atlantic Ocean/Long Island Watershed		X
Blind Brook	Silt/Sediment	X	
Byram River	Pathogens	X	
Port Chester Harbor	Floatables/Pathogens/PCB's	X	
Milton Harbor	Floatables/Pathogens/PCB's	X	
Long Island Sound/ Westchester County Waters	Pathogens/PCB's	X	

2. Have you received notification from the Department that you are subject to the special conditions in Part III.B. of the permit?

___ Yes
X No

3. Have all necessary changes been made to the Stormwater Management Program (SWMP) to ensure compliance with Part III.B. of the MS4 permit for discharges to 303(d) or TMDL waters?

___ Yes
X No (explain below)

Explanation:

The existing stormwater management plan already addresses floatables, pathogens, silt and sediment. Since PCB's have not been identified in typical urban stormwater runoff, changes to the stormwater management program are not necessary.

Section D. Geographic Areas Addressed by Stormwater Management Program (SWMP)

Information to help complete this section can be found in the instructions.

1. Does your SWMP cover all jurisdictional (automatic and additionally designated) areas within the MS4, as required by 40 CFR 122.32(a)? X Yes ___ No (Explain below)

Explain:

Section C. Partnership Information

Information to help complete this section can be found in the instructions.

1. Does your MS4 work with partners? ___ Yes (complete table below) X No (Proceed to Section D)

List MS4 Partners with Legally Binding Agreements or Contracts in Place**List MS4 Partners with Planned Legally Binding Agreements or Contracts**

Westchester County (WC) is partnering with numerous municipalities to develop a Regional Stormwater Public Involvement/Participation Program. WC is in the process of finalizing an Intermunicipal Agreement (IMA) for the numerous participating municipalities in order to send a contract to the NYSDEC and receive \$200,000 in grant money. The City of White Plains is evaluating the appropriateness of being a partnering municipality, in order to benefit from the program. The County is in the process of finalizing the IMA for the participating municipalities in order to initiate the program; ongoing; the Regional Stormwater Public Involvement/Participation Program will be completed by year 5; The City will review the IMA when completed. When WC completes the development of educational storm water material, the City will use it and distribute the information as appropriate.

List MS4 Partners with Other Agreements in Place

Certification Statement

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Print Name: **GEORGE J. MOTTARELLA, P.E.L.S.**

Title: **CITY ENGINEER**

Signature: _____ Date: _____

This form must be signed by either a principal executive officer or ranking elected official, or duly authorized representative of that person as described in Part VI.I.2. of the permit. See instructions for more information about who can sign this form.

Send two completed **hard copies** (an original and a photocopy) of this form, the Annual Report Table and any attachments to the DEC Central Office (MS4 Permit Coordinator, 625 Broadway, Division of Water - 4th Floor, Albany, NY 12233-3505). **DO NOT SUBMIT REPORTS IN THREE-RING BINDERS.**



**Phase II SPDES General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s), GP-02-02
STORMWATER MANAGEMENT PROGRAM ANNUAL REPORT (SWMPAR) TABLE**

Regulated MS4: CITY OF RYE SPDES Permit Number: NYR20A 3 8 1

Annual Report Table for year ending: March 9, X 2006 (Year 3) ____ 2007 (Year 4) ____ 2008 (Year 5)

Information about how to complete the follow tables is in the instruction section. Please complete the tables electronically, if possible. Send two completed **hard copies** (an original and a photocopy) of this Annual Report Table, the MCC form and any attachments to the DEC Central Office (MS4 Permit Coordinator, 625 Broadway, Division of Water - 4th Floor, Albany, NY 12233-3505). **DO NOT SUBMIT REPORTS IN THREE-RING BINDERS.**

Minimum Control Measure 1. Public Education and Outreach

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.1.a, b: Plan and conduct an ongoing public education and outreach program to ensure the reduction of all pollutants of concern in stormwater discharges to the maximum extent practicable (MEP). <ul style="list-style-type: none"> • <i>Explain the program, including activities and materials used</i> • <i>Identify the personnel or outside organization conducting the activity.</i> • <i>Indicate activities planned for next year.</i> 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Maintained a stormwater information repository and display case at the Library of Educational Materials located at the entrance to City Hall, the Planning Department in City Hall, the City Manager's Office in City Hall and the Rye Nature Center; it was updated with magazines, brochures, posters, notices and fact sheets by the City staff	The stormwater information repository was updated twelve times for the period between March 2005-2006; the repository update will be continued in year 4 and in year 5
Distributed the following information brochures to all residents: <ul style="list-style-type: none"> • "A Reminder to Rye City Property Owners" (included wetlands law and surface water control permits) • "Storm Water Pollution" 	The brochures were distributed to all residents as separate articles two times via the Rye Record which is mailed to all residents each month during the period between March 2005-2006; stormwater brochures in the Rye Record will be continued in year 4 and in year 5
Displayed the following information brochures at the Rye Library: <ul style="list-style-type: none"> • "Step by Step, A Citizen's Guide to Curbing Polluted Runoff" • "After the Storm, A Citizen's Guide to Understanding Runoff" • "Water-efficient Landscaping, Preventing Pollution and Using Resources Wisely" • "Go Native, Recommended Westchester County Native Plants for Homeowners and Landscapers" 	The brochures were displayed at the Rye Library and replenished to approximately 100 each, twelve times during the period between March 2005-2006; displayed information at the Rye Library will be continued in year 4 and in year 5
Displayed the following information brochures at the City Hall: <ul style="list-style-type: none"> • "Step by Step, A Citizen's Guide to Curbing Polluted Runoff" 	The brochures were displayed at the City Hall and replenished to approximately 200 each, twelve times during the period between March 2005-2006; displayed information at the City

<ul style="list-style-type: none"> • “After the Storm, A Citizen’s Guide to Understanding Runoff” • “Water-efficient Landscaping, Preventing Pollution and Using Resources Wisely” • “Go Native, Recommended Westchester County Native Plants for Homeowners and Landscapers” • “Lawn Pesticides, an Unacceptable Risk” • “A Reminder to Rye City Property Owners” (included wetlands law and surface water control permits) • “Storm Water Pollution” 	Hall will be continued in year 4 and in year 5
<p>Distributed the following information brochures to Rye City Schools:</p> <ul style="list-style-type: none"> • “Lawn Pesticides, an Unacceptable Risk” • “Does the Sound Measure Up?” (Rulers) • “When it Rains...It Drains” (Bookmarks) 	Approximately 5,000 brochures, rulers and bookmarks were distributed to all students attending Rye City Schools once during the period between March 2005-2006; distributing brochures to students will be continued in year 4 and in year 5
<p>The following topics are taught at Rye City Schools:</p> <ul style="list-style-type: none"> • Acid Rain to four 5th grade classes • Water Pollution to ten 3rd grade classes 	These stormwater topics were taught on a continuous basis for the period between March 2005-2006; stormwater education for elementary students will be continued in year 4 and in year 5
Prepared a stormwater article insert related to stream cleanup and stormwater pollution prevention for distribution in each household’s County tax bill and on the City web page	The County tax bill with the article insert was issued once and mailed to 100% of the City residents for the period between March 2005-2006; The stormwater article was posed on the City web page on a continuous basis during the period between March 2005-2006; program to be continued in year 4 and in year 5
Distributed NYSDEC printed materials to community organizations for distribution to residents and for placement on display tables; community organizations include to Rye Nature Center, Rye Newcomers, Real Estate Agencies and Rye City Schools	This information was distributed on a continuous basis and updated once for the period between March 2005-2006; each location is contacted twice a year for additional copies; program to be continued in year 4 and in year 5
The City prepared a targeted mailing which included stormwater educational materials which were mailed to residents along the Blind Brook and new residents; the mailing included regulations on living along the Brook, enforced no dumping, no leaves and no pesticides/herbicides within 100-feet	This mailing occurred once during the period between March 2005-2006; program to be continued in year 4 and in year 5
<p>Proper disposal of household hazardous waste:</p> <p>The City advertised/posted seven Westchester County household chemical drop-off days via tabletop handouts in the Library of Educational Materials located in City Hall and DPW calendar/schedule which is mailed to each household</p>	Seven household chemical drop-off days were held in Westchester County for the period between March 2005-2006; program to be continued in year 4 and in year 5
Trash management:	This information was available on a continuous basis and

The City advertised the sanitation and recycling schedule, a grass-cycling and home composting information via the tabletop handouts in the Library of Educational Materials located at the entrance to City Hall, City web page and DPW calendar/schedule which is mailed to each household	updated once for the period between March 2005-2006; program to be continued in year 4 and in year 5
Proper Lawn Care: The City notified residents of proper lawn care through literature/ brochures on the importance of proper lawn care, which were made available through handouts in the Library of Educational Materials located at the entrance to City Hall, distribution of brochures to schools, realtors and newcomers; three special public events at the Rye Nature Center which focused on Lawn Care; Prepared two articles related to Healthy Lawn Care and Organic Lawn Care Methods for publication in the Rye Record which is distributed to each household	This information was available on a continuous basis and updated once for the period between March 2005-2006; the brochures were distributed to all residents as separate articles two times via the Rye Record which is mailed to 100% of residents for the months of August and September for the period between March 2005-2006; stormwater brochures in the Rye Record and program will be continued in year 4 and in year 5
Pet waste management: Maintained City pooper scooper signs	Approximately 15-20 existing signs were maintained and inspected for the period between March 2005-2006; this program was completed on a continuous basis for the period between March 2005-2006; program to be continued in year 4 and in year 5
The City recruited and established forums for Speakers to Community Groups from Service Clubs, Neighborhood Associations, Community Groups and Organizations; one Speaker was invited to the Rye Nature Center and two speakers were invited to the Conservation Commission Advisory Council Meeting	There were three speakers in total and the talks focused on Healthy Lawns, Intermunicipal Regulations along the Blind Brook and Wetland Plantings and Native Plants; This program was completed three times for the period between March 2005-2006; task will continue in year 4 and year 5
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Westchester County (WC) is partnering with numerous municipalities to develop a Regional Stormwater Public Involvement/Participation Program. WC is in the process of finalizing an Intermunicipal Agreement (IMA) for the numerous participating municipalities in order to send a contract to the NYSDEC and receive \$200,000 in grant money. The City of Rye intends to be a partnering municipality, in order to benefit from the program.	The County is in the process of finalizing the IMA for the participating municipalities in order to initiate the program; ongoing; the Regional Stormwater Public Involvement/ Participation Program will be completed by year 5
City staff participated in IDDE and construction site operator training; the City will continue to host construction site operator training for public employees and supervisors will continue to attend construction site operator training	Two management staff attended 3 Stormwater Phase II training sessions through NYCOM, WCAMPWA and APWA; management staff held in house training sessions in Fall of 2005 to convey information learned to City employees and approximately 5 employees attended; completed for the period between March 2005-2006; task to be continued in year 4 and in

	year 5
Water Conservation Practices: Advertised recommended water conservation practices via the City website, repository speakers, brochure distribution and required annual water quality report which is mailed to all water bill receiving households	The annual water quality report is issued each year by May 31st and mailed to 100% of City residents; this program was completed for the period between March 2005-2006; program to be continued in year 4 and in year 5
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change: N/A	

Minimum Control Measure 2. Public Involvement/Participation

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.2.c.iii.: Design and conduct a public involvement / participation program. <ul style="list-style-type: none"> Describe activities that the MS4 has/will undertake to provide program access to interested individuals and to gather needed input. Indicate activities planned for next year. 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Prepared the 2005 SWMPAR and made it available for public review and comment prior to the annual meeting by advertising the meeting and posting the draft report on the City website, advertising the meeting in the Rye Record and Rye City Television noting where the draft report is available for review	The 2005 SWMPAR was completed in April 2005; the third year SWMPAR was prepared in April 2006 and be made available for public review and comment prior to the annual meeting by advertising it on the City website and in the Rye Record; task will be continued in year 4 and in year 5
The City held its annual meeting to discuss and receive comments on the 2005 (second year) SWMPAR; the agenda for the meeting was posted and live broadcast was shown on Rye City Television	The second year annual meeting was held on Wednesday May 18, 2005; the third year annual meeting will be held on Wednesday, May 17, 2006 at 8:00 pm; task will be continued in year 4 and in year 5
The City designated George Mottarella, P.E.L.S., City Engineer, as the stormwater program contact person in the City to answer any questions in reference to the SWMPAR or any stormwater related issues in the City	The stormwater contact person was established for the period between March 2005-March 2006; contact person and information to be updated again in year 4 and in year 5
Stream/beach cleanup: A volunteer stream/river cleanup day was held multiple times at the Beaver Swamp Brook and Blind Brook; the City collected all the waste from the cleanup; the cleanup day was organized by the City Conservation Commission Advisory Council; City Employees, volunteers and students were recruited for this event	The cleanup days were held on March 19th, April 18th, May 14th, and June 12th of 2005; approximately 20 residents arrived to volunteer for the cleanup days each time and approximately 50 large plastic bags of trash and 3 trucks full of debris were collected by City crews each time; task will be continued in year 4 and in year 5
Storm drain marking: The City has purchased storm markers for City catch basins which is completed by City employees	90% of City catch basins have been marked as of March 2006; Storm markings to be continued in year 4 and completed by year 5
Advisory/partner committees: The City's advisory/partner committee was the City Conservation Commission Advisory Council	The City's stormwater management team coordinates activities with the City Conservation Commission Advisory Council throughout the year including but not limited to Stream/beach cleanup, public education and other activities; ongoing task
Permit Reference IV.C.2.a, f: Develop procedures to provide public notice about and access to documents and information in a manner that complies with state and local public notice requirements. <i>Describe procedures below and state the methods used to publicize the AR public presentation.</i>	
The City posted notice of this meeting on the City website, the Rye Record and Rye City Television regarding the 2005 stormwater program annual public meeting, the availability of information and how to access the documents and information	
Permit Reference IV.C.2.e: Public presentation of; f: summary of comments received on; and g: intended response to comments on the SWMPAR.	

Summarize attendance at the public presentation of the Annual Report. Include number of attendees and who was represented: The annual meeting on the 2005 SWMPAR was held by the City Council as part of the regularly scheduled City Council Meeting and attended by approximately 15-20 people including members of the City Council, City Departments and members of the public		
Comments on Annual Report Meeting ___ No public comments received on Annual Report. <u>X</u> Comments received. Attach summary of comments and intended responses.	Date of Annual Report Meeting: Wednesday May 18, 2005	Approximate Date of Meeting Next Year: Wednesday, May 17, 2006
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)	
Westchester County (WC) is partnering with numerous municipalities to develop a Regional Stormwater Public Involvement/Participation Program. WC is in the process of finalizing an Intermunicipal Agreement (IMA) for the numerous participating municipalities in order to send a contract to the NYSDEC and receive \$200,000 in grant money. The City of Rye intends to be a partnering municipality, in order to benefit from the program	The County is in the process of finalizing the IMA for the participating municipalities in order to initiate the program; ongoing; the Regional Stormwater Public Involvement/Participation Program will be completed by year 5	
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change: N/A		

Minimum Control Measure 3. Illicit Discharge Detection and Elimination (IDDE)

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

<p>Permit Reference IV.C.3.a: Develop, implement and enforce a program to detect, identify and eliminate illicit discharges, including illegal dumping, into the MS4.</p> <ul style="list-style-type: none"> • <i>Explain the activities and procedures used to meet this requirement this year <u>and planned for next year</u>.</i> • <i>Revise as procedures are updated.</i> • <i>Identify personnel or outside organization conducting the activities</i> 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p> <ul style="list-style-type: none"> • <i>Example measurable goals: number of illicit discharges detected; number of illicit discharges eliminated.</i>
<p>City employees performed visual screening and follow-up inspections for illicit discharges as part of normal daily roadway inspections and stormwater system maintenance activities</p>	<p>Performed daily for the period between March 2005-2006; task will be continued in year 4 and in year 5; no illicit discharges were detected during that time period</p>
<p>The City has a program in place to inspect outfalls for dry weather flows. City crews also search for improper flows/illicit discharges (sudsy, oily or discolored water) while cleaning and repairing storm drainage systems and during dry weather outfall flow inspections</p>	<p>Performed daily during dry weather periods and during cleaning/repairing of storm drainage systems for the period between March 2005-2006; task will be continued in year 4 and in year 5; no improper flows or illicit discharges were detected</p>
<p>Code enforcement officers look for illegal dumping on a normal basis and immediately eradicate the problem before it proliferates</p>	<p>Ongoing; frequent bulk pickup by the City eliminates illegal dumping; cleanup of illegal dumping is done on an ongoing basis as necessary</p>
<p>Permit Reference IV.C.3.b: Develop and maintain a map showing the location of all outfalls and the names and location of all waters of the US that receive discharges from outfalls. <i>Explain activities performed this year <u>and planned for next year</u>, including work on the following IDDE guidance prerequisites:</i></p> <ul style="list-style-type: none"> • field verification of outfall locations; • mapping all inter-municipal subsurface conveyances; • delineating storm sewershed; and • developing and retaining MS4 mapping as needed to find the source and identify illicit discharges. <i>State if maps are in GIS.</i> 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p> <ul style="list-style-type: none"> • <i>Example measurable goals: percent of outfalls mapped</i>
<p>The City has completed 100% of GIS base map. The map containing shoreline surveys of all water bodies, outfall locations and stormwater infrastructure has been digitized and included as multiple GIS layers; mapping is maintained by the City and City's contractor</p>	<p>100% of base map completed March 2006; the City to continue to maintain and update the GIS stormwater layers; task will be continued in year 4, in year 5 and on an ongoing basis</p>
<p>The City has been maintaining and updating it's existing GIS outfall map which includes 80% of all existing outfalls in the City; mapping has been continuously maintained by the City staff</p>	<p>80% of City stormwater infrastructure added for the period between March 2005-2006; the City will continue to maintain and update the existing outfall map; task will be continued in year 4 and completed in year 5</p>
<p>The City has been maintaining and updating it's existing hardcopy outfall map for the LIS, Blind Brook and Beaver Swamp Brook</p>	<p>The City will continue to maintain and update the existing outfall map; task will be continued in year 4 and in year 5</p>

Minimum Control Measure 3. Illicit Discharge Detection and Elimination (IDDE) Regulatory Mechanism

Permit Reference IV.C.3.c: Prohibit, through an ordinance, local law or other regulatory mechanism, illicit discharges into the MS4. The MS4s have until year 5 to complete the local law work. **See the instructions for information about completing this section.**

Does the MS4 have the legal authority to enact ordinances, local laws or other regulatory mechanisms?

☐ No (go to ADDENDUM 1)

☒ Yes (complete questions below)

Assessment of Regulatory Mechanism (Local Code)

1) When was this assessment completed or planned to be completed?

Date completed: _____

☒ Not yet completed (proceed to next table)

Plan to complete for reporting in year: ☒ 4; ☐ 5.

2) Is there an existing ordinance, local law or other regulatory mechanism?

☒ No (go to question 5)

☐ Yes

3) Does the existing regulatory mechanism prohibit illicit discharges as required by the MS4 Permit?

☐ No (amendments needed)

☐ Yes

4) Does the existing regulatory mechanism include enforcement authorities and procedures as required by the MS4 Permit?

☐ No (amendments needed)

☐ Yes

Development of Regulatory Mechanism (Local Codes)

5) When was this work completed or planned to be completed?

Date completed: _____

☒ Not yet completed (proceed to next table)

Plan to complete work below for reporting in year: ☐ 4; ☒ 5.

6) If you answered 'No' to question 1, 2 or 3, what regulatory mechanism or amendments will be adopted to meet the MS4 permit requirements?

☒ NYS IDDE Model Law in its entirety

☐ Selected NYS IDDE Model Law articles adopted as amendments to existing code(s) that are equivalent to the NYS IDDE Model Law

☐ MS4 will write language equivalent to NYS IDDE Model Law

7) If you answered 'No' to question 1, 2 or 3, has a list of needed changes to local codes been developed for adoption of the regulatory mechanism?

☒ No

☐ Yes, list the **local code(s)** that will be changed:

8) If the existing regulatory mechanism does not require amendments, what language is in the mechanism?

☒ NYS IDDE Model Law in its entirety

☐ Selected NYS IDDE Model Law articles adopted as amendments to existing code(s) that are equivalent to the NYS IDDE Model Law

☐ Language equivalent to NYS IDDE Model Law

***City plans to adopt Model IDDE ordinance before January 2008**

9) What was the date or is the planned date of local law adoption?

Date: **TBD; before January 2008**

10) Provide a web address if adopted local law can be found on a web site.

Web Address: **TBD; before January 2008**

Minimum Control Measure 3. Illicit Discharge Detection and Elimination (IDDE)

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

<p>Permit Reference IV.C.3.e: Inform public employees, businesses and the general public of hazards associated with illegal discharges and improper disposal of waste.</p> <ul style="list-style-type: none"> <i>Explain activities and materials used to meet this requirement this year <u>and</u> planned for next year</i> <i>Identify personnel or outside organization conducting activities</i> 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p>
<p>Proper disposal of household hazardous waste: The City advertised/posted seven Westchester County household chemical drop-off days via tabletop handouts in the Library of Educational Materials located in City Hall and DPW calendar/schedule which is mailed to each household</p>	<p>Seven household chemical drop-off days were held in Westchester County for the period between March 2005-2006; program to be continued in year 4 and in year 5</p>
<p>Employees were informed of hazards associated with illegal discharges and improper disposal of waste through training meetings/sessions; the City will continue to host IDDE training for public employees and supervisors will continue to attend IDDE training</p>	<p>Two management staff attended 3 Stormwater Phase II training sessions through NYCOM, WCAMPWA and APWA; management staff held in house training sessions in Fall of 2005 to convey information learned to City employees and approximately 5 employees attended; completed for the period between March 2005-2006; task to be continued in year 4 and in year 5</p>
<p>Businesses and residents have been informed of IDDE via the stormwater information repository, distribution of brochures via the Rye Record, residential mailings, and display locations as discussed in minimum control measure 1</p>	<p>This information was available on a continuous basis and updated once for the period between March 2005-2006; program to be continued in year 4 and in year 5</p>
<p>Additional Techniques</p>	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p>
<p>The City initiated the Drake Smith Lane, Kirby Lane North, North Island Drive, and Grace Church Street Sewer projects which will connect all households on these streets to Sanitary Sewers and public water supply and remove them from private septic systems and private well water systems</p>	<p>Public meeting held in February of 2006 to initiate the project</p>
<p>Smoke Testing: The City performed visual screening and smoke testing. Two cross connections were found and rectified</p>	<p>This program was completed on a continuous basis for the period between March 2005-2006; task will continue in year 4 and year 5</p>
<p>Failing Septic Systems: Approximately 200 homes (7%) within the City are on septic systems; areas with septic systems did not reveal evidence of failure; failing septic systems are addressed immediately upon notification or observation by City staff and the City is moving toward sewer hook-up</p>	<p>This program was completed on a continuous basis for the period between March 2005-2006; task will continue in year 4 and year 5; GIS is being updated to include a septic system layer</p>

for these areas	
Leaks on private sewage collection system were discovered at two separate locations; leaks were investigated by the City and corrected by the owner	This program was completed on a continuous basis for the period between March 2005-2006; task will continue in year 4 and year 5
Code enforcement officers look for illegal dumping on a normal basis and immediately eradicate the problem before it proliferates	Ongoing; frequent bulk pickup by the City eliminates illegal dumping; cleanup of illegal dumping is done on an ongoing basis as necessary
Established a schedule for periodic sampling of various outfall points and investigate sources of pollution through System Inspections	Completed for the period between March 2005-2006; task will continue in year 4 and year 5
Wastewater Connections to the Storm Drain System: a) The City televised storm drains to check drain condition and check for illicit discharges: -1,000 lf of large storm drain -180 lf of small storm drain on xxx Lane b) 400 lf of large box culvert was visually inspected for IDDE	No illicit discharges were detected; completed for the period between March 2005-2006; task will continue in year 4 and year 5
New Sanitary Connections: Inspection of all new or repaired sanitary sewer connections is performed by the City	This program was completed on a continuous basis for the period between March 2005-2006; task will continue in year 4 and year 5
Investigate and identify sanitary sewer overflows for elimination	This program was completed on a continuous basis for the period between March 2005-2006; task will continue in year 4 and year 5
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change: N/A	

Minimum Control Measure 4 and 5. Construction Site and Post-Construction Stormwater Runoff Control Regulatory Mechanism

<p>Permit Reference IV.C.4.b.i, 5.a.i: Require development and implementation of erosion and sedimentation controls through a local law or other regulatory mechanism. Report on assessment process used (<i>Stormwater Management Gap Analysis Workbook for Local Officials</i> or equivalent process). The MS4s have until year 5 to complete the local law work. See the instructions for information about completing this section.</p>	
Does the MS4 have the legal authority to enact land use ordinances, local laws or other regulatory mechanisms?	<p><input type="checkbox"/> No (go to ADDENDUM 2)</p> <p><input checked="" type="checkbox"/> Yes (complete questions below)</p>
<p>Preliminary Assessment of Regulatory Mechanism (Local Code)</p>	
1. When was the preliminary assessment of existing local codes completed or when will it be completed?	<p>Date completed: _____ <input checked="" type="checkbox"/> Not yet completed (proceed to next table)</p> <p>Plan to complete for reporting in year: <input checked="" type="checkbox"/> 4; <input type="checkbox"/> 5.</p> <p><input type="checkbox"/> Did not do preliminary assessment; proceeded directly to Gap Analysis Worksheets 1-4 or adopted <i>Sample Local Law for Stormwater Management and Erosion & Sediment Control</i> (Sample Local Law).</p>
2. If preliminary assessment was completed, indicate the results.	<p><input type="checkbox"/> If none of Sample Local Law provisions appear in local code; consider adopting Sample Local Law or equivalent</p> <p><input checked="" type="checkbox"/> If few Sample Local Law provisions appear in local code; major revisions needed or consider adopting Sample Local Law or equivalent</p> <p><input type="checkbox"/> If most of the Sample Local Law provisions appear in local code; minor revisions needed</p>
<p>Assessment and Development of Regulatory Mechanism (Local Code) (continued on next page)</p>	
3. When was the Gap Analysis or equivalent process completed or when will it be completed?	<p>Date completed: _____ <input checked="" type="checkbox"/> Not yet completed (proceed to next table)</p> <p>Plan to complete work below for reporting in year: <input type="checkbox"/> 4; <input checked="" type="checkbox"/> 5.</p>
<p>4. How was the local code adopted or how will it be adopted*?</p> <p><i>*If MS4 has some existing local code equivalent to the Sample Local Law and adopted parts of the Sample Local Law as amendments to make a complete local code, check b and c.</i></p>	<p>a. <input checked="" type="checkbox"/> The entire Sample Local Law adopted as amendments to existing code or as stand alone law.</p> <ul style="list-style-type: none"> If no portions of the Sample Local Law were moved or deleted, all provisions would be exactly the same as the Sample Local Law. If ANY provisions of the Sample Local Law were moved or deleted, the moved or changed provisions must be reviewed (use the <i>Gap Analysis</i> or equivalent process) to ensure the intent of the law has not been changed. <p>b. <input type="checkbox"/> Parts of NYS Sample Local Law adopted as amendments to existing code.</p> <p>c. <input type="checkbox"/> Language developed by municipality was demonstrated to be equivalent.</p>

Minimum Control Measure 4 and 5. Construction Site and Post-Construction Stormwater Runoff Control Regulatory Mechanism**Permit Reference IV.C.4.b.i, 5.a.i** (continued)**Assessment and Development of Regulatory Mechanism (Local Code)** (continued)

5. Answer the following questions about the Gap Analysis or equivalent processes.

Clauses are defined as: All the Sample Local Law sections or subsections in the Gap Analysis Worksheets 1-4 that have a box in the “Equivalence” column, meaning that there is an associated “Equivalence” sheet (with the exception of Article 6, Section 4 which does not have an Equivalence sheet).

Total number of clauses in each worksheet: Sample Local Law Article 1 (Gap Analysis Worksheet 1) - 8 clauses; Sample Local Law Article 2 (Gap Analysis Worksheet 2) - 51 clauses; Sample Local Law Article 3, 4, 5 (Gap Analysis Worksheet 3) - 3 clauses; Sample Local Law Article 6 (Gap Analysis Worksheet 4) - 9 clauses.

MS4s that adopt the entire Sample Local Law as amendments to existing code or as stand alone law need to indicate the number of clauses being adopted that are exactly the same as the Sample Local Law, or equivalent, in the right-hand column below.

Sample Local Law Articles	NUMBER OF REQUIRED CLAUSES IN LOCAL LAW		
	Existing clauses exactly the same as the Sample Local Law language	Existing clauses equivalent to the Sample Local Law language (see Gap Analysis Workbook Equivalence Sheets for information to help determine equivalence)	Sample Local Law or equivalent language to be adopted , listed as legislative agenda items.
1			
2			
3, 4, 5			
6			
TOTAL			
6. Has a list of needed changes (legislative agenda) been developed for adoption of amendments to local codes (or for deletion of existing codes that are addressed by adoption of a stand alone law)?		<input type="checkbox"/> No <input type="checkbox"/> Yes, list the local codes that will be changed:	
7. What was the date or is planned date of local code adoption?		Date: TBD; before January 2008	
8. Provide a web address if the adopted local law can be found on a web site.		Web Address: TBD; before January 2008	

Minimum Control Measure 4. Construction Site Stormwater Runoff Control

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.4.b. v: Develop and implement procedures for site plan review by the MS4 that incorporate consideration of potential water quality impacts and review individual pre-construction site plans to ensure consistency with local sediment and erosion control requirements. <ul style="list-style-type: none"> Describe the procedures below. <u>Revise as procedures are updated.</u> 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities) <ul style="list-style-type: none"> Example measurable goals: number of plans received; number of plans reviewed; percent of plans received that are reviewed.
The City currently has an erosion and sediment control ordinance in place; the City initiated the evaluation of existing ordinances and other local requirements related to City stormwater erosion and sedimentation controls; has been continuous by the City staff	The City to continue to evaluate NYSDEC model ordinances and evaluate the need to adopt/revise ordinances; task will continue in year 4 and to be completed by year 5
The City code requires all construction plans to go through planning board site plan review which provide an opportunity for public comment	This program was completed on a continuous basis for the period between March 2005-2006; task will continue in year 4 and year 5
Construction site plan /building department permit reviews were performed by the City and included consideration of stormwater erosion and sedimentation controls as required by the City's existing ordinance using the NYS standards and specifications for Erosion and Sediment Control and the NYS Stormwater Management Design Manual	Approximately 25 site plan and 100 building permit reviews received and performed for the period between March 2005-2006; task will continue in year 4 and year 5 and on an ongoing basis with all site plans reviewed for stormwater requirements
The City requires a complete Storm Water Pollution Prevention Plan (SWPPP) for every submission where site disturbance is greater than 100 sq. ft. of disturbance	Approximately 25 SWPPP reviews received and performed for the period between March 2005-2006; task will continue in year 4 and year 5
Overall construction site waste management was required as part of building permit submissions	This program was completed on a continuous basis for the period between March 2005-2006; task will continue in year 4 and year 5
Permit Reference IV.C.4.b. vi: Develop and implement procedures for the receipt and consideration of information submitted by the public. <ul style="list-style-type: none"> Explain the procedures below. <u>Revise as procedures are updated.</u> Identify the responsible personnel or outside organizations. 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
The City policy provided for consideration of comments submitted by the public related to all building permit applications or site plans before the planning board and board of architecture review; the City responded to information received; the public may attend planning board and board of architecture review meetings and comments are considered; monthly meetings are held for public comment	The City will continue to respond to public comments; task will continue in year 4 and year 5 and on an ongoing basis

Minimum Control Measure 4. Construction Site Stormwater Runoff Control

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.4.b. iii, vii: Develop and implement procedures for site inspections, enforcement of control measures and sanctions to ensure compliance with GP-02-02. <ul style="list-style-type: none"> Describe each procedure below. <u>Revise as procedures are updated.</u> 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities) <ul style="list-style-type: none"> Example measurable goals are number of: inspections; fines assessed; stop work orders; other sanctions.
Site inspection was required and was performed by City representatives; enforcement actions were taken if items were found that needed correction; included consideration for stormwater as necessary	Approximately 100 construction inspections were performed for the period between March 2005-2006; each site is visited 6-7 times throughout the construction period; inspection and enforcement to be performed in year 4, in year 5 and on an ongoing basis
City Certificate of Occupancy procedures required that when construction or work is completed and the structure is ready to be occupied the building inspectors must verify that the work complies with all applicable codes	Approximately 334 Certificate of Occupancies issued for the period between March 2005-2006; task to be performed in year 4, in year 5 and on an ongoing basis
Permit Reference IV.C.4.b. viii: Educate and train construction site operators about requirements to develop and implement a SWPPP and any other requirements they must meet within the MS4s jurisdiction. <ul style="list-style-type: none"> Explain the activities and materials used to meet this requirement. Identify the personnel or outside organization conducting this activity. Indicate activities planned for next year. 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Education and training for municipal employees was performed as part of ongoing proper operation and maintenance training	Two management staff attended 3 Stormwater Phase II training sessions through NYCOM, WCAMPWA and APWA; management staff held in house training sessions in Fall of 2005 to convey information learned to City employees and approximately 5 employees attended; completed for the period between March 2005-2006; task to be continued in year 4 and in year 5
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
N/A	
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change: N/A	

Minimum Control Measure 5. Post-Construction Stormwater Management

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.5.a, c. Develop and implement a post-construction stormwater management program that addresses stormwater runoff from new development and redevelopment and will reduce the discharge of pollutants to the MEP. Program requirements should include:	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> A combination of structural and/or non-structural management practices. <i>Identify and describe below procedures to ensure installation of post-construction management practices. <u>Revise as procedures are updated.</u></i> 	DO NOT ENTER INFORMATION IN THIS CELL
The City's Building Department staff are required to inspect construction practices during, after construction and prior to operation; the City requires that erosion control is maintained during construction; the City follows Chapter 68, A201 "Requirements for Building Inspection" and the New York State Building Code for inspection requirements	The City will continue inspection practices; each site is visited 6-7 times throughout the construction period; task to be continued in year 4, in year 5 and on an ongoing basis
The City initiated the evaluation of existing ordinances and other local requirements related to post-construction runoff for proposed developments and the need for inspection and maintenance using the NYS Stormwater Management Design Manual	The City to continue to evaluate model ordinances and evaluate the need to adopt/revise ordinances; task will continue in year 4 and to be completed by year 5
<ul style="list-style-type: none"> Procedures for site plan and SWPPP review to ensure SWMPs meet state standards. <i>Describe procedures below. <u>Revise as procedures are updated.</u></i> 	<ul style="list-style-type: none"> <i>Example measurable goals include: number of plans received; number of plans reviewed; percent of plans received that are reviewed.</i>
Initiated the assessment/evaluation of conditions and ordinances related to City post-construction runoff review procedures	The City will continue to evaluate model ordinances and pass ordinances as appropriate; task will continue in year 4 and to be completed by year 5

Minimum Control Measure 5. Post-Construction Stormwater Management

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.5.a, c. (continued): Develop and implement a post-construction stormwater management program that addresses stormwater runoff from new development and redevelopment and will reduce the discharge of pollutants to the MEP. Program requirements should include:	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> Procedures for inspection and maintenance of post-construction management practices. <i>Explain procedures below. <u>Revise as procedures are updated.</u></i> 	<ul style="list-style-type: none"> <i>Example measurable goals are number of: inspections maintenance activities performed.</i>
The City's staff initiated the development of procedures while the City continues to evaluate existing ordinances, local requirements and model ordinances	The City will continue the development of procedures; task will continue in year 4 and to be completed by year 5
<ul style="list-style-type: none"> Procedures for enforcement and penalization of violators. <i>Explain procedures below. <u>Revise as procedures are updated.</u></i> 	<ul style="list-style-type: none"> <i>Example measurable goals: number enforcement activities performed.</i>
The City law requires that enforcement be taken if property damage occurs	The City will continue the require enforcement; task will continue in year 4 and to be completed by year 5
Initiated the assessment/evaluation of conditions and ordinances related to City post-construction runoff review procedures	The City will continue to evaluate model ordinances and pass ordinances as appropriate; task will continue in year 4 and to be completed by year 5

Minimum Control Measure 5. Post-Construction Stormwater Management

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.5.a, c. (continued): Develop and implement a post-construction stormwater management program that addresses stormwater runoff from new development and redevelopment and will reduce the discharge of pollutants to the MEP. Program requirements should include:	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> Adequate resources for a program to inspect new and re-development sites and for enforcement and penalization of violators. <i>Describe resources below. <u>Update annually.</u></i> 	DO NOT ENTER INFORMATION IN THIS CELL
The City's staff and it's consultant are developing procedures while the City continues to evaluate existing ordinances, local requirements and model ordinances	The City will continue the development of procedures; task will continue in year 4 and to be completed by year 5
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
N/A	
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change: N/A	

Minimum Control Measure 6. Pollution Prevention/Good Housekeeping for Municipal Operations**OVERALL MUNICIPAL POLLUTION PREVENTION / GOOD HOUSEKEEPING PROGRAM INFORMATION**

<ul style="list-style-type: none"> • This table is for MS4s to report on their OVERALL Municipal Pollution Prevention / Good Housekeeping Program. • A separate table follows that is for MS4s to report on management practices performed in identified municipal operations. • Refer to the Municipal Pollution Prevention / Good Housekeeping Assistance document for example best management practices, policies and procedures. • Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed. 	
Permit Reference IV.C.6.a: Develop and implement an operation and maintenance program to reduce and prevent pollutant discharges from municipal operations to the MEP.	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> • <i>List pollutants that will be addressed by the municipal pollution prevention program.</i> 	
Floatables, litter, sediment, nutrients, bacteria and hydrocarbons	
<ul style="list-style-type: none"> • <i>Set and describe pollution prevention priorities by geographic areas, municipal operation type, and facilities.</i> 	DO NOT ENTER INFORMATION IN THIS CELL
Street cleaning, catch basin cleaning, stream cleanup, street and bridge maintenance is focused on the above listed pollutants in all areas of the City (6.1 square miles)	Performed for the period between March 2005-2006; task will continue in year 4 and to be completed by year 5; the City will continue the development of procedures on an ongoing basis
Permit Reference IV.C.6.a: Include a municipal pollution prevention-training component for staff (where all staff are trained). <ul style="list-style-type: none"> • <i>Explain activities and materials used to meet this requirement.</i> • <i>Identify training needs and design training components</i> • <i>Determine the adequacy and appropriate frequency of staff training.</i> • <i>Identify personnel or outside organization conducting activities.</i> 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Employee pollution prevention and hazardous materials and spill response training is required annually. The City will continue to conduct pollution prevention and hazardous materials and spill response training for public employees and supervisors will continue to attend pollution prevention and hazardous materials and spill response training	Two management staff attended 3 Stormwater Phase II training sessions through NYCOM, WCAMPWA and APWA; management staff held in house training sessions in Fall of 2005 to convey information learned to City employees and approximately 5 employees attended; completed for the period between March 2005-2006; task to be continued in year 4 and 5
Spill response plan in place and addresses containment and cleanup as per NYSDEC requirements	No reportable spills occurred during the period between March 2005-2006; task to be continued in year 4, in year 5 and on an ongoing basis
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
N/A	
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and	

provide a reason(s) for the change: N/A

Minimum Control Measure 6. Municipal Operations: ☒ **Street and Bridge Maintenance;** ☒ **Winter Road Maintenance;**
☒ **Stormwater System Maintenance;** ☒ **Vehicle and Fleet Maintenance;** ☒ **Park and Open Space Maintenance;** ☒ **Municipal Building Maintenance;** ☒ **Solid Waste Management;** ☐ **Other:** _____

- Copy this page and give it to each municipal office or department responsible for reporting.
- Put an 'X' in front of each municipal operation type addressed by the Municipal Pollution Prevention/Good Housekeeping Program in that office or department.
- Refer to the Municipal Pollution Prevention / Good Housekeeping Assistance document for example best management practices, policies and procedures.
- Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.6.a, c: Develop and implement an operation and maintenance program to reduce and prevent pollutant discharges from **the municipal operation(s) indicated above** to the MEP.

- *Describe how the bulleted items below focus on pollutants addressed by the municipal pollution prevention program and the pollution prevention priorities.*

- *Briefly describe or reference any existing policies and procedures*
- *Briefly describe or reference any policies and procedures being developed*

Policies are being developed; no policies in place that require a set amount of particular department cleanings per year; the City has an ongoing recycling program in place

- *Briefly describe or reference any existing best management practices*
- *Briefly describe or reference any planned best management practices*

The City utilized the USEPA and State's BMP guidance and fact sheets for municipal operations as appropriate

City BMP's employed include the following:

- 100% of batteries kept indoors
- 100% of oil recycling
- 100% sweeping of DPW yard
- No vehicle washing performed onsite
- 100% daily visual monitoring at DPW yard
- Oil/water separator installed in municipal garage.

Describe Measurable Goals and Results (when applicable)

Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)

DO NOT ENTER INFORMATION IN THIS CELL

Operations completed by the Dept. of Public Works on an ongoing basis:

- Street sweeping-1,000 mi/yr
- Catch basin inspection and cleaning-80/yr (15%)
- Catch basin/storm sewer repairs/replacements-25/yr
- Storm sewer blockage removals/cleaning-1,150 lf/yr
- Park cleanups – 1x/wk
- Household chemical drop-offs - 2 days/yr
- Maintain indoor salt storage piles
- Litter basket pickups- 1,600/yr
- All baskets cleaned-150/yr

DO NOT ENTER INFORMATION IN THIS CELL

The City will continue the development of procedures

BMP's followed for the period between March 2005-2006; task to be continued in year 4, in year 5 and on an ongoing basis

<ul style="list-style-type: none"> Identify and describe the equipment and staff that are in place 	DO NOT ENTER INFORMATION IN THIS CELL
1 street sweepers; 1 vacall truck approximately 25 available DPW staff	

Minimum Control Measure 6. Municipal Operations: ☒ Street and Bridge Maintenance; ☒ Winter Road Maintenance; ☒ Stormwater System Maintenance; ☒ Vehicle and Fleet Maintenance; ☒ Park and Open Space Maintenance; ☒ Municipal Building Maintenance; ☒ Solid Waste Management; ☐ Other: _____

<ul style="list-style-type: none"> Copy this page and give it to each municipal office or department responsible for reporting. Put an 'X' in front of each municipal operation type addressed by the Municipal Pollution Prevention/Good Housekeeping Program in that office or department. Refer to the Municipal Pollution Prevention / Good Housekeeping Assistance document for example best management practices, policies and procedures. Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed. 	
Permit Reference IV.C.6.a, c (continued): Develop and implement an operation and maintenance program to reduce and prevent pollutant discharges from municipal operations to the MEP.	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> Assess if existing programs adequately reduce and/or prevent pollutant discharges Determine and list any operation type, location or facility that is in need of modification or updates. 	DO NOT ENTER INFORMATION IN THIS CELL
The City assessed the USEPA and State's BMP guidance and fact sheets for municipal operations as appropriate until policies are developed and BMP's are finalized	Task to be performed on an ongoing basis; policies and BMP's specific to the City of Rye are being developed
Permit Reference IV.C.6.a: If there is a training component for staff specific to these municipal operations: <ul style="list-style-type: none"> explain the activities and materials; identify the personnel or outside organization conducting the activities. 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
The City requires staff to participate in periodic employee pollution prevention and spill response training. The City will continue to conduct pollution prevention and hazardous materials and spill response training for public employees and supervisors will continue to attend pollution prevention and hazardous materials and spill response training	Two management staff attended 3 Stormwater Phase II training sessions through NYCOM, WCAMPWA and APWA; management staff held in house training sessions in Fall of 2005 to convey information learned to City employees and approximately 5 employees attended; completed for the period between March 2005-2006; task to be continued in year 4 and in year 5
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
The City maintained an inventory of existing facilities for pollution prevention activities. The Department of Public Works maintains a DPW	All facilities are inspected, cleaned and maintained on an ongoing regular basis; the stormwater system GIS layer is being

garage and yard, a salt storage facility and stormwater infrastructure. The inventory of the stormwater drainage system is approximately 75% complete	continuously updated
The City utilized the NYSDEC NPS as a guide to prepare the Manual for the City DPW, Parks and Golf Course employees which discusses the use of Alternative Products, Automobile Maintenance, procedures and schedules, Hazardous Waste Material Storage and Disposal, Landscape and Lawn Care, Material Management and Vehicle Washing; new employees were required to read this manual and continuing employees were required to review this manual once a year	Update completed on an ongoing basis; completed for the period between March 2005-2006; task to be continued in yr 4 and yr 5
The City reviewed the need to adopt a local ordinance requiring pool discharge to sanitary system and was determined not acceptable by the Westchester County Department of Health	Completed for the period between March 2005-2006; ordinance to be adopted in yr 4
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change: N/A	

Did you include any of the following documents as appendices? Put a mark each appended document.

- ☐ * Summary of public comments received on the annual report at the public presentation (**Required**)
- ☐ * Intended response to comments on the annual report (**Required**)
- ☐ Results of information collected and analyzed, including monitoring data; evaluation of assessment (modeling) of pollutant discharges, including modeling results and pollutant transport trends.
- ☐ Other _____

*** A formal presentation was made including review and discussion of the second year SWMPAR draft report**

**ADDENDUM REPORTING FOR
MS4S THAT LACK LEGAL AUTHORITY TO ADOPT
REGULATORY MECHANISMS FOR IDDE AND
CONSTRUCTION / POST-CONSTRUCTION STORMWATER RUNOFF CONTROL**

BE SURE TO INDICATE THE MS4 NAME AND PERMIT NUMBER IN THE HEADER

ADDENDUM 1. Minimum Control Measure 3. Illicit Discharge Detection and Elimination (IDDE) Local Law

Permit Reference IV.C.3.c: Prohibit, through an ordinance, local law or other regulatory mechanism, illicit discharges into the MS4. The MS4s have until year 5 to complete this work.		
1) When was this work completed or planned to be completed?	Date completed: _____ <input checked="" type="checkbox"/> Not yet completed Plan to complete for reporting in year: ___4; <input checked="" type="checkbox"/> 5.	
2) Indicate which of the control mechanisms or procedures to the right used by the MS4 notify staff and others doing work on behalf of the MS4 about prohibition of and enforcement against illicit discharges:	<input type="checkbox"/> Interconnection agreements <input type="checkbox"/> Maintenance directives / BMPS <input type="checkbox"/> Access Permits <input type="checkbox"/> Tenant Leases	<input type="checkbox"/> Consultant Agreements <input type="checkbox"/> Construction/Bid Documents <input type="checkbox"/> Other _____ _____
3) Indicate which of these control mechanisms contain specific language prohibiting illicit discharges:	<input type="checkbox"/> Interconnection agreements <input type="checkbox"/> Maintenance directives / BMPS <input type="checkbox"/> Access Permits <input type="checkbox"/> Tenant Leases	<input type="checkbox"/> Consultant Agreements <input type="checkbox"/> Construction/Bid Documents <input type="checkbox"/> Other _____ _____
4) Explain how the MS4 intends to prohibit illicit discharges if: <ul style="list-style-type: none"> • none of the mechanisms in number 2 contain language prohibiting illicit discharges; or • the MS4 intends to add language to prohibit illicit discharges in other control mechanisms. 	Explanation: *City plans to adopt Model IDDE ordinance before January 2008	
5) Explain how the MS4 (intends to) enforce against illicit dischargers within their jurisdiction?	Explanation: *City plans to adopt Model IDDE ordinance before January 2008	

ADDENDUM 2. Minimum Control Measure 4 & 5. Construction Site & Post-Construction Stormwater Runoff Control Local Law

Permit Reference IV.C.4.b.i, 5.a.i: Require development and implementation of erosion and sedimentation controls through a local law or other regulatory mechanism. The MS4s have until year 5 to complete this work.	
1) When was this work completed or planned to be completed?	Date completed: _____ <u>X</u> Not yet completed Plan to complete for reporting in year: ___4; <u>X</u> 5.
2) Indicate which of the control mechanisms or procedures below are used by the MS4 to notify staff and others doing work on behalf of the MS4 about the <u>erosion, sedimentation and stormwater management requirements</u> for projects under the MS4s jurisdiction. (These requirements are based on the Construction Permit (GP-02-01) and MS4 Permit (GP-02-02)).	
<input type="checkbox"/> Access Permits <input type="checkbox"/> Tenant Leases <input type="checkbox"/> Requests for Proposals (RFPs) <input type="checkbox"/> Scope of Services	<input type="checkbox"/> Consultant Agreements <input type="checkbox"/> Construction / Bid Documents <input type="checkbox"/> Other Policies / Procedures _____
3) All of the <u>erosion, sedimentation and stormwater management requirements</u> below must be addressed by the MS4's control mechanisms. For the control mechanisms identified in number 2 above, state in the left hand cells below the control mechanism(s) that contain the language.	
Control Mechanism	<u>Erosion, Sedimentation and Stormwater Management Requirements</u>
	Require all projects to have SWPPPs, as in GP-02-01
	Require all 16 components of a basic SWPPP (erosion and sediment control)
	Require all additional 7 components for a full SWPPP when post-construction control is required
	Meet the standards in the <i>Erosion and Sediment Control</i> and <i>Stormwater Management Design Manuals</i> (or otherwise meet the requirements of GP-02-01)
	Require contractor certification statements stating that the contractor will agree to comply with the terms and conditions of the SWPPP
	Require proper operation and maintenance of stormwater facilities during construction
	Require proper operation and maintenance of stormwater facilities after construction
	Require SWPPPs to be certified by a licensed / certified individual when there is a deviation from technical standards or direct discharge to a 303(d) segment or TMDL watershed subject to condition A of GP-0-01
	Have a process for review of SWPPPs
	Require site self inspections as in GP-02-01
	Have enforcement procedures during and after construction
	Require construction site operators to control waste
	Procedures for receipt and consideration of information submitted by the public
4) If any of the requirements in number 3 are not addressed, explain how the MS4 intends to incorporate them into the control mechanisms?	Explanation: *City plans to adopt Model Construction Site & Post-Construction Stormwater Runoff Control ordinance before January 2008
5) Explain how the MS4 intends to enforce the requirements within their jurisdiction?	Explanation: *City plans to adopt Model Construction Site & Post-Construction Stormwater Runoff Control ordinance before January 2008